

**Lough Derg**

**St Patrick’s Purgatory, Pettigo, Co Donegal**

Please read the Job Descriptions and Mission Statement carefully, then complete **ALL** sections of this form as **incomplete applications may not be considered**.

**APPLICATION FOR THE POSITION OF:**

|  |  |
| --- | --- |
| **1st Preference:** |  |
| **2nd Preference:** |  |

**PERSONAL DETAILS:**

|  |  |
| --- | --- |
| **Name:** |  |
| **Address:** |  |
| **Home Telephone No:** |  |
| **Mobile Telephone No:** |  |
| **Email Address:** |  |
| **PPS Number:** |  |
| **Parent/Guardian Signature:*****(if applicant is under the age of 18 on 1st March 2023)*** |  |
| Have you made the Lough Derg: Three-day Pilgrimage Y/N One Day Retreat Y/N**Please note**: preference ***may*** be given to applicants who have made retreat/pilgrimage |

**AVAILABILITY FOR WORK**

Please tick the work periods ***you are available*** for:

**THREE DAY PILGRIMAGE**

1st June – 9th July 10th July – 15th August

**DAY RETREATS**

May August/September

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| --- |
| **EDUCATION**  |
| **Schools attended**  | **Dates****From/to** | **Examining body and level of exam** | **Subjects obtained/to be taken** | **Grade** | **Month & Year****Obtained/Expected** |
|  |  |  |  |  |  |

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| **FURTHER EDUCATION (Please indicate if qualifications are pending)** |
| **University/College** | **Dates qualification held** | **Awarding body, name and level of qualification held** | **Grade****Obtained** | **Month & Year** |
|  |  |  |  |  |

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|  **RELEVANT TRAINING COURSES ATTENDED** |
| **Training Body** | **Dates** | **Name and level of course Obtained/Expected** | **Month & Year** |
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| **EMPLOYMENT / WORK EXPERIENCE (including part-time and any work on Lough Derg, beginning with most recent)** |
| **Employer/Job Title** | **Date From** | **Date****To** | **Main Duties and Responsibilities**  |
| *Continue on a separate page if necessary* |  |  |  |

**Please provide any other relevant information about yourself, your experiences, skills, and competencies and why you feel you would be suitable for this job.**

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| *I confirm that the above information is correct to the best of my knowledge*. |
| **Signature of Applicant:** |  |
| **Date:** |  |

**Referees:**  (preferable work related/non family member) \***Telephone Number Essential\***

1. (**2)**

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| --- | --- | --- | --- | --- |
| **Name:** |  |  | **Name:** |  |
| **Occupation:** |  |  | **Occupation:** |  |
| **Address:** |  | **Address:** |
|  |
|  |
|  |
| **Tel:** |  |  | **Tel:** |  |
| **Email:** |  |  | **Email:** |  |

**NOTES:**

* **Incomplete application forms** may render application invalid.
* Completed forms should be returned to: **HR Department, Lough Derg Office, Pettigo, Co Donegal** or by **email to** **hr@loughderg.org** **before Friday 3rd March 2023 at 3:00pm.**
* Applications will be processed during March 2023 and Interviews may be held for some roles.
* Provisional job offers will be made *in writing, subject to satisfactory Vetting and attendance at any required training and induction sessions*
* Canvassing will disqualify.
* Late Applications will not be considered.

***Data Protection Statement***

Lough Derg fully respects your right to privacy and any personal information you volunteer to us through this application form will be treated with the highest standards of confidentiality and after a period of 12 months will be automatically deleted in accordance with the Data Protection Acts, 1988 & 2003. The information which you provide is not made available to any third parties.